








# How to verify your identity with Australia Post

If you're buying, selling or transferring a property, your Property Practitioner requires you to complete an in person identity check.

Australia Post processes over 8 million identity transactions per year with over 30 years' experience in identity management.

## How to verify your identity at a Post Office

-  Your Property Practitioner (conveyancer, lawyer or mortgagee) should have provided you with a Land Title Identity Verification Form and potentially a Client Authorisation Form.
-  Gather the identity documents you need, you can find a list of accepted documents on the front of the form your Property Practitioner has given you.
-  Complete the form, do not sign the form. Your signature must be witnessed by an Australia Post employee.
-  Take your identity documents and form(s) to a participating Post Office. You can find a list of Post Offices online or call 13 POST (7678). There is no need to make an appointment.
-  An experienced Australia Post representative will perform the identity check. They will check and scan your documents, take your photo and witness your signature. Pay the verification of identity service fee – visit [auspost.com.au/propertyID](https://auspost.com.au/propertyID) for current fees.

**We will then advise your Property Practitioner that your identity check has been completed.**

The whole process is designed to be simple, secure and quick. If you have any questions, please call us on 13 POST (7678).