Full rate mailing statement
(Non-contract lodgements)

Australia Post

1. Parcels up to 5kg within Australia

	Code	Quantity		Item weight (kg)
		Domestic	Ext. Territory	Size (S, M, L, XL)*
• Regular **B30**				
• National Flat Rate Regular* **BF5**				
• Express Post **B20**				
• National Flat Rate Express Post* **BF6**				
• Local Country **B36**				
• Medical / Educational Remote **B61**				
• Medical / Edu. Remote Local Country **B66**				

*Only available on eligible Australia Post packaging.

Apply a *Parcel tracking label* to each item.

Parcel weight
Declared weight is now required for all parcels (size only for BF5 and BF6).
Articles are weighed, measured and then are assessed by either their Physical or Cubic weight equivalent, whichever is greater. The formula for calculating a parcel's cubic weight is: (Length x Height x Width) x 250 = Cubic weight (kg).
Note: When using the above formula, all dimensions are in metres (eg 30cm = 0.3m).

2. Parcels over 5kg within Australia

	Code	Postcode	Quantity	Item weight (kg)
• Regular **B31**				
• Express Post **B21**				
• Local Country **B36**				

Apply a *Parcel tracking label* to each item.

Parcels features
• **Signature on Delivery:** Activated via prepaid labels applied to the applicable items.
• **Extra Cover:** Requires you to purchase Signature on Delivery for articles valued above $500. Please use the *Lodgement Receipt form for multiple lodgements* (8836965) to record the article value.

3. International Parcels and Express Letters

Complete and print the online customs form at **auspost.com.au/declareonline**

		Service (Enter code)	Zone (Enter zone 1–5)	Up to 50g (Economy Air only)	Up to 250g	Over 250g Up to 500g	Over 500g Up to 1kg	Over 1kg Up to 1.5kg	Over 1.5kg Up to 2kg	Over 2kg	
										Quantity	Item weight (kg)
International Express: • Documents	**I66**										
• Merchandise	**I67**										
International Standard: • Up to 2kg	**I64**										
• Over 2kg up to 20kg	**I65**										
International Economy: • Air (Up to 2kg)	**I63**										
• Sea (Over 2kg up to 20kg)	**I62**										

4. Letters within Australia – Regular delivery

	Code	Domestic		External Territory
		Full rate	Imprint	
Small letters	**B01**			
Large letters Up to 125g	**B03**			
Over 125g up to 250g	**B03**			
Over 250g up to 500g	**B03**			
Seasonal cards	**B15**			

5. Letters within Australia – Priority delivery

	Code	Domestic		External Territory
		Full rate	Imprint	
Small letters	**C01**			
Large letters Up to 125g	**C03**			
Over 125g up to 250g	**C03**			
Over 250g up to 500g	**C03**			

6. International letters – Economy Air

	Code	Zone 1 NZ	Zone 2 Asia Pac	Zone 3 US & Canada	Zone 4 UK & EUR	Zone 5 RoW
Small letters Up to 250g	**I61**					
Large letters Up to 500g	**I51**					
Seasonal cards	**I15**					

7. Letters additional services

Please use the *Lodgement Receipt form for multiple lodgements* (8836965).

		Code	Domestic		External Territory	
			Barcoded	Unbarcoded	Barcoded	Unbarcoded
Registered Post Imprint	Regular	**B75**				
	Priority	**C75**				
Delivery confirmation		**B74**				
Person to person		**B74**				
Extra Cover	**O41** or **O44**					

External Territories
Include items for:
• **WA External Territories** (Christmas Is. 6798, Cocos (Keeling) Is. 6799)
• **Aust Antarctic Territories 7151**
• **Norfolk Is. 2899**

8. Australia Post product purchases

Description	Code	Quantity

Customer details

Business Credit Account Number	Customer reference

Phone	Date (DD / MM / YYYY) Time / /

Name of person lodging (block capitals please)

Customer declaration

The customer certifies that the articles have been prepared and packaged in accordance with the Australia Post Terms and Conditions and the information provided on this form is accurate. The customer acknowledges that the articles will be carried in accordance with the Australia Post Terms and Conditions, available at any Post Office or **auspost.com.au/terms-conditions/general-terms-conditions**

Customer's name	Customer's signature

• **Original** - Office of lodgement • **Duplicate** - Customer copy

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